

## MIGRATION POLICY

1. Migration of students will be allowed from 1<sup>st</sup> year to Final year for the vacant seat if any subject to the rules / conditions levied by the University & PMC.
2. Migration invitation will be announced publicly through official website of Shalamar Medical & Dental College within 14 days of occurrence of such vacancy and the college will share the same with the University for Display on University's website. The applicants would be allowed to apply for migration as per the available / vacant seats in concerned years within fourteen (14) days of the result declaration of base year by the University of Health Sciences.
3. Migration form shall be available on the college's website for use by the interested applicants for the subject purpose.
4. Migration applications shall be required to be submitted with the department of student Affairs along with the following documents:
  - Copies of Matric / equivalent, FSc. / equivalent and entry test result of the concerned admission year.(MDCAT/SAT)
  - Copies of detailed marked sheet of all Professional Examinations.
  - Certificate of category of seat on which the applicants have been admitted in present institution i.e. open merit or foreign / overseas category.
  - Disciplinary record (if any), otherwise character certificate issued by the concerned college.
  - Any other academic / extra- curricular achievements.
  - Copy of CNIC (self & Father)
  - 1 passport size photograph.
5. After scrutinizing the applications, Admission Committee SMDC / Department of Students Affairs will prepare the merit list and display it on the Official website of SMDC.
6. Merit will be calculated by considering the following:
  - Matric
  - FSc
  - MDCAT
  - Professional Examination results

} Admission criteria weightage at SMDC at the time of admission of the particular batch
7. Merit Determination for Migration:

| Year                      | Weightage to the merit of applicant at the time of admission | Marks obtained in last Professional examinations   |
|---------------------------|--|--|
| 1 <sup>st</sup> year MBBS | 100%   |  |
| 2 <sup>nd</sup> Year MBBS | 50%  | 1 <sup>st</sup> Professional 50%   |
| 3 <sup>rd</sup> Year MBBS | 50%  | 1 <sup>st</sup> Professional 25%<br>2 <sup>nd</sup> Professional 25%                                     |
| 4 <sup>TH</sup> Year MBBS | 50%  | 1 <sup>st</sup> & 2 <sup>nd</sup> Professional 25%<br>3 <sup>rd</sup> Professional 25%                   |
| Final Year MBBS           | 50%  | 1 <sup>st</sup> & 2 <sup>nd</sup> Professional 25%<br>3 <sup>rd</sup> & 4 <sup>th</sup> Professional 25% |

8. SMDC will issue the NOC to the applicant qualifying for the migration as per the merit list and the available / vacant seats.
9. The applicant will be given 15 days period to submit the NOCs issued by the Parent College / University after the issuance of the NOC by SMDC.
10. The applicant who qualifies and submits the NOC to SMDC will be allowed migration.
11. The applicant failing to submit the NOC within the time frame given by SMDC, the NOC to the next applicant will be issued who qualifies in the merit list as approved by the competent authorities.
12. The student studying in SMDC and willing to migrate in any other College/ University, SMDC will issue NOC on written request by the student.
13. Tuition fee will be charged on proportionate basis, starting from the month of migration in/out.

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