

# Shalamar Medical and Dental College

## Application for Financial Assistance

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### Important Note

- ❖ Submission of an application for financial assistance does not guarantee award of financial assistance.
- ❖ The SMDC expects honesty from students and their parents. Incorrect information or concealment of information will result in **denial of financial assistance**. The SMDC also reserves the right to take strict disciplinary action against such applicants.
- ❖ The financial assistance programme aims to assist students who do not have resources to generate funds to meet their educational expenses. **Serious efforts must be made to raise funds (loans and scholarships) from all other sources before applying to SMDC for assistance**. Applications that do not bear evidence of efforts for raising funds from other sources may be rejected.
- ❖ SMDC reserves right to verify the information and evidence from the documented source or third party and conduct inquiry.
- ❖ In case applicant got any scholarship, the assistance awarded will be reduced by the same amount of scholarship.
- ❖ The students have the right to apply for a review ONCE if not satisfied with the decision of Financial Assistance Committee. However, the decision of the SMDC to such a review will be final

### **DOCUMENTATION REQUIRED:**

The application MUST be supported by legible photocopies of evidence regarding details stated in this form. At the minimum, following documents for all earning members of the family, including self as applicable should be provided.

- Latest salary slips (of last three months)/certificates/Affidavit in case of business (*all earning members*)
- Copy of latest Income Tax return and Wealth Tax statements of all earning members (*Where applicable*)
- Bank statement of all accounts for all members and/or business in the family. (previous 12 months)
- Income and Expenditure details for last 1 year (in case of business)
- Evidence of educational expenses paid for other family members (for last six months)
- Copy of Electricity, Gas and Telephone / Mobile Bills (for last three months)
- Documentary evidence with complete details of all assets / properties owned (house, plot, business, agricultural land/ car(s) etc.)
- Lease/Rental agreement of all Properties taken/given on lease/rent
- Documentary evidence of all Investments held (Saving certificates, fixed deposits, insurance policies, etc.)
- Documentary evidence of loans taken and its updated repayment schedule.

**Student Application No.** \_\_\_\_\_

**Name of Student:** \_\_\_\_\_

**Enrolment Number** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**CNIC Number** \_\_\_\_\_

**Domicile** \_\_\_\_\_

**Residential Address**

\_\_\_\_\_

\_\_\_\_\_ **Tel. # (Res)** \_\_\_\_\_ **Cell Phone #** \_\_\_\_\_

**E. mail ID** \_\_\_\_\_

**Marital Status** \_\_\_\_\_

**Name of educational Institutions last attended:**

1) **Secondary School** \_\_\_\_\_

2) **Higher S. School** \_\_\_\_\_

3) **University** \_\_\_\_\_

**Name and other details (including contact number) of student's Loan / scholarship availed.**

**If any:**

a) **Existing** \_\_\_\_\_

b) **Percentage** \_\_\_\_\_

c) **Past** \_\_\_\_\_

**Father / Guardian Name** \_\_\_\_\_

**CNIC Number** \_\_\_\_\_

**Residential Address**

\_\_\_\_\_ **Tel. # (office)** \_\_\_\_\_ **Cell Phone #** \_\_\_\_\_

**E. mail ID** \_\_\_\_\_

**Present occupation (Give full details)** \_\_\_\_\_

<b>Service</b>	<b>Name of Company /Employer</b>		<b>Designation</b>	
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<b>Business</b>	<b>Nature of Business</b>	
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<b>Retired</b>	<b>Date of Retirement</b>		<b>Last drawn Salary</b>	
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**Monthly Income Gross** \_\_\_\_\_ **Net** \_\_\_\_\_

**Annual Income Gross** \_\_\_\_\_ **Net** \_\_\_\_\_

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**Mother Name** \_\_\_\_\_

**CNIC Number** \_\_\_\_\_

**Residential Address**

\_\_\_\_\_ **Tel. # (office)** \_\_\_\_\_ **Cell Phone #** \_\_\_\_\_

**E. mail ID** \_\_\_\_\_

**Present occupation (Give full details)** \_\_\_\_\_

<b>Service</b>	<b>Name of Company /Employer</b>		<b>Designation</b>	
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<b>Business</b>	<b>Nature of Business</b>	
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<b>Retired</b>	<b>Date of Retirement</b>		<b>Last drawn Salary</b>	
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Monthly Income Gross \_\_\_\_\_ Net \_\_\_\_\_

Annual Income Gross \_\_\_\_\_ Net \_\_\_\_\_

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**Other Supporting Members (if applicable)**

Name \_\_\_\_\_

CNIC Number \_\_\_\_\_

Residential Address

\_\_\_\_\_

Tel. # (office) \_\_\_\_\_ Cell Phone # \_\_\_\_\_

E. mail ID \_\_\_\_\_

Present occupation (Give full details) \_\_\_\_\_

Service	Name of Company /Employer		Designation	

Business	Nature of Business	

Retired	Date of Retirement		Last drawn Salary	

Monthly Income Gross \_\_\_\_\_ Net \_\_\_\_\_

Annual Income Gross \_\_\_\_\_ Net \_\_\_\_\_

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**Type of Accommodation (please tic/write in column applicable)**

Type of Accommodation	Rented *	Owned **	Provided by Employer **	Number of Rooms	Total Area of Plot (Sq. yards)	Total Covered Area (Sq. yards)
Flat						
Townhouse						
Bungalow						
Other						

\*(please provide rent agreement)

\*\* (please provide documentary proof)

**Total members residing with the family:** \_\_\_\_\_

**Any other house or flat owned by the family:** Yes  No

If yes, please give details regarding location, size, rent, etc., on a separate sheet.

**Agricultural land owned by family:** Yes  No

If yes, please give details regarding location, size, rent, etc., on a separate sheet.

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**Other organizations / institutions approached for financial assistance.**

(Bank, father's / mother's / guardian's employer etc)

Name of organization	Amount Applied for	Outcome

**Details of Liabilities:**

- a) Amount outstanding \_\_\_\_\_
- b) Nature \_\_\_\_\_
- c) Repayment schedule \_\_\_\_\_
- d) Loan / Debt Maturity date \_\_\_\_\_
- e) Reason for obtaining Loan/Debt \_\_\_\_\_

**Details of Assets / Properties**

Value of Assets	Father	Mother	Family Members	Self	Other Supporting hands	Total
Business						
Land & Building						
Vehicle(s)						
Saving Accounts & Deposits						
Investments						
Others						
<b>Total</b>						

Annual agricultural income of family \_\_\_\_\_

Any other form of income of assets or otherwise \_\_\_\_\_

**Total family income** \_\_\_\_\_

**Detail of Annual family expenditures (please provide appropriate evidences)**

**1. House Hold Expenses:**

House Rent \_\_\_\_\_

Maintenance of House \_\_\_\_\_

Utility Bills: \_\_\_\_\_

Government Taxes (Property etc) \_\_\_\_\_

Transportation \_\_\_\_\_

Annual Food / Grocery \_\_\_\_\_

Servant \_\_\_\_\_

Clothing \_\_\_\_\_

Medical Expenses \_\_\_\_\_

Travel      Within Pakistan \_\_\_\_\_ overseas \_\_\_\_\_

Entertainment: Hotel Expenses \_\_\_\_\_ Club Membership \_\_\_\_\_

Other Expenses (Please provide details in attachment) \_\_\_\_\_

Total House Hold Expenses \_\_\_\_\_

## 2. Educational Expenses

(Excluding Applicant's expenses at SMDC)

Dependent family Members \_\_\_\_\_

Name and Relation	Age	Occupation (If working)	Name of Institution (If studying)	Fee (Per Month)

Total Educational Expenses \_\_\_\_\_

## 3. Other Expenses

Legal Expenditures \_\_\_\_\_

Loan Repayment: Other financial institutions (Provide evidence) \_\_\_\_\_

Donations \_\_\_\_\_

Payment of Insurance Premium: family/car \_\_\_\_\_

Total other Expenses \_\_\_\_\_

Grand Total (1+2+3) \_\_\_\_\_

# Undertaking

1. I understand that submission of this application does not guarantee the award of financial assistance, nor does it absolve me of any financial responsibility in relation to study at SMDC.
2. The information given in this application is complete and true to the best of our knowledge. I understand that concealing information or providing incorrect information will result in denial of financial assistance and may also result in strict disciplinary action.
3. I agree to abide by the decision of the financial assistance committee.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parents/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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